

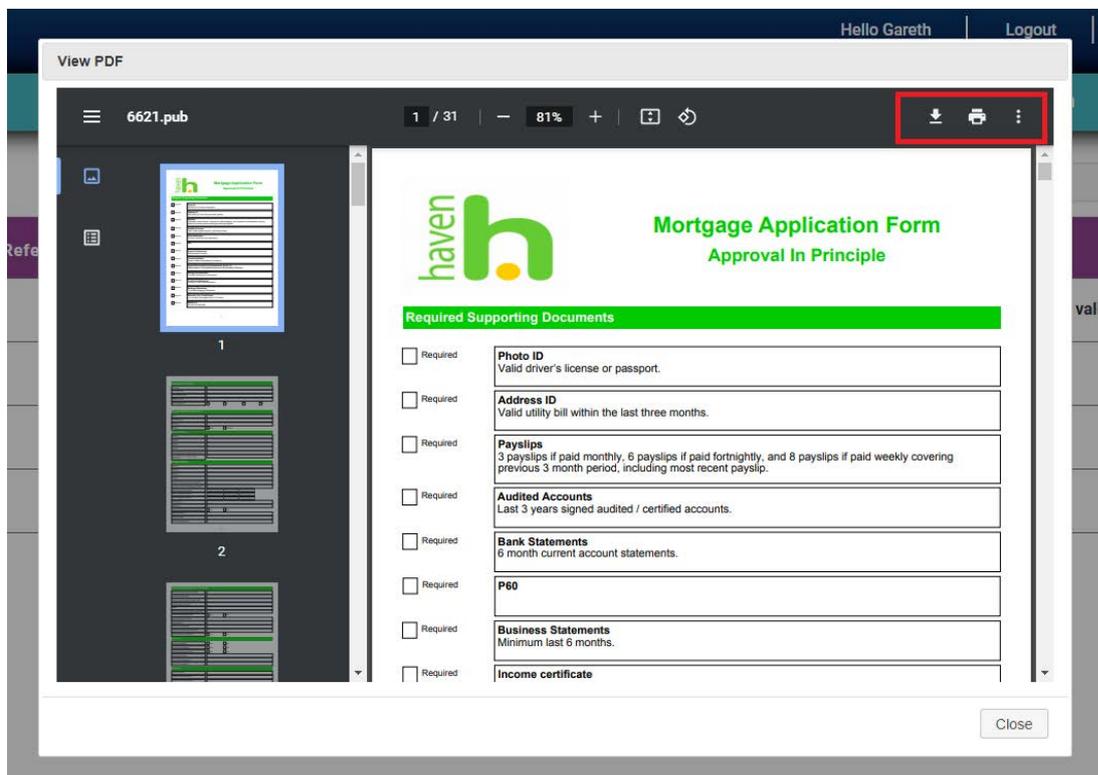
How to View and Print an Application

1. Click the **Actions** button next to the application you wish to view as a PDF. 

2. Click **View** from the drop-down menu.

| Client Name | Lender | Status | Description | Send | Case Details |
|--------------------|-----------|---------------|-------------------------|------|--------------|
| Miss Laura Doyle | Haven AIP | Ready to Send | Form complete and valid | | New |
| Mrs Sarah Quinn | Haven AIP | Incomplete | Form incomplete | | Edit |
| Mr Martin Cross | Haven AIP | Incomplete | Form incomplete | | Convert |
| Miss Lorraine Ryan | Haven AIP | Incomplete | Form incomplete | | View |
| Mr Gareth Burke | Haven AIP | Incomplete | Form incomplete | | Archive |
| | | | | | Hold |
| | | | | | Delete |

3. Click the **Download** or **Print** icon to print the PDF or to save the form as a PDF to your computer.



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